



Auditing Modules Policy

To be read in conjunction with the *Taught Degree Regulations*.

This policy covers students who wish to audit modules at SOAS. This Policy should be read in conjunction with the School's [Taught Degree Regulations](#) section 7.8.

Postgraduate Research students may be permitted to audit modules as set out in this Policy where this is approved by their first supervisor.

1. The following categories of students may not audit modules:
 - (a) Visiting students who are intercollegiate students
 - (b) Associate and Validated students
 - (c) Students on leave of absence
 - (d) Students repeating not in attendance
 - (e) Distance learning students
 - (f) Students who have not enrolled and (if appropriate) paid their tuition fees for the current academic year.
2. Some modules are not open to auditing students (e.g. language acquisition modules). Department Office staff can advise.
3. Students enrolled full-time may audit modules to a maximum of 45 credits per year. Students enrolled part-time may audit modules to a maximum of 30 credits per year.
4. Audited modules are not included on a student's transcript.
5. Students may not convert an audited module into a module counting towards their degree per [Taught Degree Regulations](#) 7.8.2.
6. Auditing students may attend lectures but not seminars, tutorials, presentations etc.
7. Students may not undertake assessments or take examinations for audited modules.
8. Students must ensure that if they audit a module, this does not interfere with their study for modules counting towards their degree, which must take priority.
9. Part time students cannot change their status to full time by auditing additional modules.
10. Auditing students are not counted when calculating whether a module has met its quorum.

Document Version

Valid from	Author	Changes	Published
2011/12	Nicholas Page, Head of Registry	Code of practice established.	
2014/15	John Peck, Head of Registry and Quality, Jenni Rhodes, Quality Assurance Manager	Policy revised. Approved by LTQC 03.06.2015.	3 June 2015
2017/18	Eva Peters, Curriculum & Regulations Officer	Clarification of access for Erasmus, Study Abroad and ELAS students to reflect their status as SOAS students. Approved by LTQC 25.10.2017.	November 2017
2018/19	Rebecca Harrison, Academic Registrar	Clarification of status for PGR and associate and validated students (1). Introduction of maximum amount of credits that can be audited (3). Approved by LTQC 03.05.2018.	July 2018